

# Anandadhara

## West Bengal State Rural Livelihoods Mission (WBSRLM)

(A Society under the Panchayats & Rural Development Department, Govt. of West Bengal)

Anandadhara State Office Under P& RD Deptt, Joint Administrative Building, 10<sup>th</sup> Floor, HC-7, Sector-III, Kolkata-700106, Email: wbsrlm@gmail.com Tele : 2335- 3740



Memo No : 870 /PRD/3/2020-SRLM SEC-Dept. of PRD

Date: 02.11.2021

### NOTICE INVITING QUOTATIONS

1. Sealed quotations is hereby invited once in a weekly basis from reputed reliable Agencies/Business Organisations for Sanitizing/ disinfecting office Chamber of Hon'ble Minister of State, P&RD Dept., office space at 10<sup>th</sup> floor, office Chamber of SMD & CEO, at 8<sup>th</sup> Floor, and office at 10<sup>th</sup> Floor (Total Area 7030 Sq Fts) and 8 Numbers of office Cars.
2. Though the rates are invited on once in a weekly basis but contract will be made for the duration of 2 months which may be extended based on the performance and requirement of this office.
3. Interested Bidders/Agencies are requested to drop their sealed quotation in the Tender Box of this office (WBSRLM) 10<sup>th</sup> Floor by 09.11.2021 positively.
4. Bidders are also requested to submit the following documents along with their Financial Bid as per the Format given below :-

Sl. No	Description	Total Area (Sq Ft)	Rate per sq ft/per Car including GST & other charge	Amount including GST, delivery & other charge
a.	Office Chamber of Hon'ble Minister of State, P&RD Dept, Office Cabin of SMD & CEO, WBSRLM(8th floor) & Office of WBSRLM (10 <sup>th</sup> Floor)	7030	₹	₹
b.	8 Nos of Hired Cars of WBSRLM		₹	₹
Total amount to be mentioned in words and figure				

5. The bidders are required to submit the following documents alongwith the financial Bid :-

- (a) Copy of Trade Licence
- (b) Copy of PAN
- (c) Copy of GST
- (d) Copy of at least one work order /credential certificate from Government Offices/Government undertaking during the last 2 year.

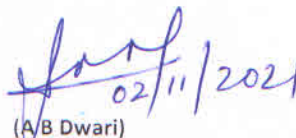
6. Last date of Submission of Bid - By 09.11.2021 at 2 (PM)
7. Opening of Bid and its evaluation - On 09.11.2021 at 3 (PM) in presence of interested Bidders.
8. Award of Contract.

WBSRLM will issue work order in favour of qualified L1 Bidder for sanitizing/disinfecting of all the above Offices/Chambers of WBSRLM by 12.11.2021.

- 8.1 Notwithstanding the above, the WBSRLM reserves the right to accept or reject any quotations and to cancel the Bidding process and reject all quotations at any time prior to the award of contract.

- 8.2 Selection of Bidder will be considered on the basis of lowest (L-1)Total quoted amount.

9. Payment & Others Conditions. Payment will be made within 10 days after receiving the bill subject to work done satisfactorily.
10. We look forward to receive your quotation and would like to thank you for your interest in this Work.
11. This has the approval of CEO, WBSRLM at Note# 123 dated 01.11.2021.

  
(A B Dwari)

Procurement Consultant  
For and on behalf of  
West Bengal State Rural Livelihood Mission